



GREENE COUNTY DRUG COURT

Established
October, 1998



DRUG COURT POLICY MANUAL

The Drug Court Program is a collaborative effort of the:

Greene County Circuit Court
Greene County Prosecutor's Office
Public Defender's Office
Missouri Department of Corrections
Sigma House Treatment Program
Springfield Police Department
Greene County Sheriff's Department

1.1 Authorization of Policies and Procedures

Policies and procedures for the operation of the Drug Court shall be established through the Drug Court Policy and Procedures Manual. The Manual will be promulgated by the Drug Court Executive Committee. The Drug Court Policy and Procedures Manual provides the framework for the uniform treatment of eligible non-violent drug dependent offenders. Any change or amendment to this manual shall be made by the Drug Court Executive Committee.

Employees and representatives of the Drug Court Executive Committee shall be notified of changes in the Policy and Procedures and copies shall be made available to them by the Drug Court Administrator.

1.2 Release of Information

Case-related Information: Drug Court employees and all permanent or temporary members of the Drug Court Team shall regard all case-related materials and information as confidential, and such information cannot be released to anyone without proper authority in accordance with 42 USC 290dd-2; 42 CFR Part 2; and Mo. H.B. 1147 (1998).

The operation of the Greene County Drug Court, as it relates to the release of client information, shall be bound by the current federal and state laws on the subject. The legal citation for the federal law is 42 USC (United States Code) 290dd-2 and the associated regulations, 42 CFR (Code of Federal Regulations) Part 2.

All Drug Court personnel and representatives are required to be familiar with the federal confidentiality regulations regarding alcohol and drug

abuse prevention and treatment confidentiality and the associated criminal and civil liability.

Release of Information to Agencies and Agency Personnel: Information gained through Drug Court operations and all other case-related information may be disclosed to authorized agencies and their authorized personnel only in accordance with statutory provisions of Federal and Missouri Law and established Drug Court procedures. Release of their party information is prohibited.

Release of Information to News Media: Only the Drug Court Judge or individuals so designated by the Drug Court Judge may release information concerning activities of the Drug Court to representatives of the news media and then only in accordance with Federal and State confidentiality regulations. All requests from the news media for such information shall be referred to the Drug Court Judge and/or the Drug Court Judge's designee.

2.1 Screening and Assessment

Eligibility: In its use here, the term *eligibility* refers to the Prosecuting Attorney's determination of the appropriateness of a candidate's admission to the Drug Court Program based on the candidate's current charges, criminal history, residence, etc.

Candidates for the Drug Court Program are screened for overall eligibility by the Drug Court Assistant Prosecuting Attorney utilizing the Greene County Drug Court Eligibility Criteria.

Drug Court Eligibility Criteria:

- 1). The individual is charged with a felony under Sections 195.202 or 195.204, RSMo. or other non-violent felony other than a drug offense when the defendant tests positive at the time of arrest, or admits drug usage, or when the defendant's family, friends, attorney, etc., report drug usage.
- 2). The individual has no prior plea of guilty to, finding of guilt for, or conviction for, a felony offense.
- 3). The individual has no other pending felony cases in any jurisdiction.
- 4). The individual has no prior plea of guilty, finding of guilt for, or conviction for, a misdemeanor or felony sexual offense.
- 5). The individual lives in Greene County or an adjacent county.
- 6). The individual is capable of making regular court appearances and program activities on an on-going basis.
- 7). There is no history of violent behavior by the individual.

After determination of initial eligibility, the APA will notify the Drug Court Clerk of all eligible new candidates by 4:00pm every other Monday. The Drug Court Clerk will schedule these candidates for Drug Court appearance the following Wednesday. The Drug Court Clerk will schedule all eligible new candidates for Alternative Sentencing Track Placement in the Track Placement meeting held every other Tuesday at 3:00pm. The APA and the APD determine the appropriate Track placement of the candidate utilizing the Greene County Drug Court's Multi-Track Sentencing Criteria in the Track Placement meeting facilitated by the Drug Court Administrator (DCA).

The new candidates will appear in Drug Court the following Wednesday for the Judge's Orientation and the Judge's order for Probation and Treatment assessments.

Suitability: In its use here, the term *suitability* refers to the Probation Officer's determination of the appropriateness of a candidate's admission to the Drug Court Program based on the candidate's Risk Classification, ability to realistically acknowledge and comply with the rigors of the program, defensiveness, deceptiveness, and stake in the conformity.

At the candidate's first Wednesday appearance in Drug Court, after being determined eligible by the APA and being placed in the appropriate Track, the Drug Court P.O. schedules an appointment for sometime within the next seven days to complete the Suitability assessment.

The Drug Court P.O. presents a summary report of the results of this Suitability Assessment to the Drug Court Team at the next Drug Court Staff Meeting. The P.O. submits a copy of the written summary to the Drug Court Judge, Drug Court Attorneys and the Drug Court Treatment Coordinator.

Treat-ability: In its use here, the term *treat-ability* refers to the Treatment Coordinator's determination of the appropriateness of a candidate's admission to the Drug Court Program based on the following candidate characteristics: addiction severity; readiness for change; medical problems; psychological problems; legal problems; family and social problems; employment and financial problems. The *treat-ability* assessment also identifies the necessary level of care and major blocks to treatment success.

At the candidate's first Wednesday appearance in Drug Court, after being determined eligible by the APA and being placed in the appropriate Track, the Treatment Coordinator schedules an appointment for sometime within the next seven days to complete the Treat-ability assessment. The Treatment Coordinator presents a summary report of the results of the Treat-ability Assessment to the Drug Court Team at the next Drug Court Staff Meeting. The Treatment Coordinator submits a copy of the written summary to the Drug Court Judge, Drug Court Attorneys and the Drug Court P.O.

Compliance: New candidates will be accountable for keeping all scheduled appointments for assessments. After an appointment is scheduled, no excuses for missing the appointment will be considered, other than in the case of a verified grave personal emergency. Any cancellation of an assessment appointment, in the absence of such an emergency, will be considered a withdrawal of candidacy for the Drug Court Program. Candidates will be required to cooperate with the assessment process by providing necessary information, providing observed urine samples for drug testing upon request, and by following the instructions of the Drug Court Team.

New Drug Court candidates will appear in Drug Court weekly during the assessment period.

Acceptance: During the Drug Court staff meeting on the Wednesday following completion of assessments, the P.O. and the Treatment Coordinator will present recommendations to the rest of the Drug Court Team. The Team will then decide to accept or reject the candidate's admission to Drug Court.

Those rejected will have their case returned to the appropriate Division of the Circuit Court.

Those who are accepted will sign the appropriate Drug Court contract and/or stipulation, make appropriate Plea and be ordered by the Drug Court Judge to begin the treatment program and reappear for progress review at regularly scheduled intervals.

2.2 Probation Assessment for Suitability

Introduction: The objective of the Probation Officer's assessment is to provide the Drug Court Team with a qualitative and, whenever possible, a quantitative measure of the new candidate's degree of need for the Drug Court Program, Risk for Supervision, candidate's ability to personally understand and comply with the rigors of participation in the Drug Court Program, candidate's level of defensiveness or deceptiveness, and candidate's stake in conformity.

Assessment: The Drug Court Probation Officer will conduct a Suitability assessment on each new candidate for entry into Drug Court within seven days of Notice of Court Action for assessment.

The P.O. will conduct at least one face to face, individual interview with each new candidate to give the Candidate a comprehensive description of the Drug Court Program and a Drug Court participant's responsibilities, so the P.O. can ascertain the candidate's ability and willingness to comply with Drug Court rules and requirements.

The P.O. will administer the MAPP test to ascertain a preliminary determination of degree of drug/alcohol problem, preliminary need for

psychological assessment and defensive/deceptive attitude toward Drug Court.

The P.O. will administer the Offender Profile Index (OPI) to ascertain the candidate's "Stake in Conformity." (Research indicates that people with high stakes in conformity are less likely to re-offend and are a lower supervision risk.)

The P.O. will conduct at least one interview, either by phone or face to face, with a significant other person in the Drug Court candidate's life who is knowledgeable of the candidate's problems and is willing to discuss them confidentially with the P.O. in order to support the candidate's entry into Drug Court.

The P.O. will conduct a drug test on each new candidate.

The P.O. will immediately notify the Drug Court Administrator of any new candidate's failure to keep their assessment appointment, or failure to cooperate with the assessment process.

The P.O. will be prepared to present a summary and/or comprehensive report and recommendations to the Drug Court Team in the first Drug Court Staff meeting after completion of the assessment.

The P.O. will provide a copy of a written summary of assessment findings and recommendations to the Judge, Drug Court Attorneys, and Treatment Coordinator.

2.3 Treatment Assessment for Treat-ability

Introduction: The objective of the Treatment Assessment is to provide the Drug Court Team with qualitative and quantitative measures of the new candidate's addiction severity, readiness for change, medical problems,

psychological problems, legal problems, family and social problems, and employment and financial problems. This is done in order to determine the necessary level of care and to anticipate major blocks to treatment success.

Assessment: The Treatment Provider will conduct a treatment assessment on each new candidate for Drug Court within seven days of Notice of Court Action for assessment.

The Treatment Provider will schedule ample time to conduct a face to face, individual session to engage the new candidate on a cooperative level and to thoroughly explain the assessment procedure and its purpose.

The Treatment Provider will administer the Initial Standardized Assessment Protocol (ISAP) to each new Drug Court candidate to establish a base line for severity of treatment needs in the following areas: drug and alcohol use; medical status; psychological status; family and social relationships; legal status; and financial and occupational status.

The Treatment Provider will administer the Stages of Change Readiness and Treatment Eagerness Scale (SOCRATES) to each new Drug Court candidate in order to establish some measure of the candidate's motivational level.

The Treatment Provider will conduct at least one interview, either by phone or face to face with a significant other person in the Drug Court candidate's life who is knowledgeable of the candidate's problems and is willing to discuss them confidentially with the a counselor in order to support the candidate's entry into Drug Court.

The Treatment Provider will conduct a drug test on each new candidate.

The Treatment Provider will immediately notify the Drug Court Administrator of any new candidate's failure to keep their assessment appointment, or failure to cooperate with the assessment process. The Treatment Coordinator will be prepared to present a summary and/or comprehensive report, including recommendations, to the Drug Court Team in the first Drug Court Staff meeting after completion of assessment. The Treatment Coordinator will provide a copy of a written summary of assessment findings and recommendations to the Judge, Drug Court Attorneys, and the Drug Court P.O.

2.4 Drug Court Multi-track Sentencing Criteria

TRACK ONE: DEFERRED PROSECUTION

1. Weight Limits:

Marijuana	75gr.
Methamphetamine	1gr.
Cocaine Powder	1gr.
Cocaine Base	1gr.
LSD	5 hits
Psiloybin	1oz.
Miscellaneous Pills	Case by case

2. No Guns displayed, or on or about person.

3. Defendant must waive Preliminary Hearing and stipulate that the drugs recovered from the defendant are controlled substances and would be determined so by laboratory analysis and the amount seized is sufficient for the state to file a class D or C Felony. The defendant

would also stipulate that the state does not have to call an expert at trial and the defendant will not object to this element of the crime.

4. Defendant must have no significant Misdemeanor history.

Disqualifies

A) 0-1 DWI/BAC/C&I based on Alcohol.

B) 0-1 Assaults - No Weapons.

C) 0-1 Stealing - Municipal or Misdemeanor.

5. No Gang Affiliation.

6. The Drug Court Team will use Admission Discretion based on the Individual Case Facts.

7. Admissions may be based on non-violent felonies other than drug offenses when the defendant tests positive at the time of arrest, or admits drug usage, when the defendant's family, friends, attorney, etc. report drug usage.

TRACK TWO: POST PLEA - PRE-SENTENCE

1. Weight Limits:

Marijuana 125gr.

Methamphetamine 2gr.

Cocaine Powder 2gr.

Cocaine Base 2gr.

LSD 10 hits

Psiloybin 1.5oz.

Miscellaneous Pills, Case by case

2. No Guns displayed, or on or about person.

3. Defendant must plead guilty with No Sentence.

4. Defendant must have no significant Misdemeanor history.

Disqualifies

A) 0-2 DWI/BAC/C&I based on Alcohol.

B) 0-2 Assaults - No Weapons.

C) 0-2 Stealing - Municipal or Misdemeanor.

5. No Gang Affiliation.

6. No large amounts of cash -- <\$2000.00

7. Defendants admitted to this track may be the "middleman" or "go-between" in a drug deal and may obtain a sample of the product to support their own addiction, but do not profit financially.

TRACK THREE: POST PLEA - SIS

1. Weight Limits:

Marijuana 150gr.

Methamphetamine 3gr.

Cocaine Powder 3gr.

Cocaine Base 3gr.

LSD 15 hits

Psiloybin 2oz.

Miscellaneous Pills, Case by case

(these amounts are more than for personal use)

2. No Guns displayed, or on or about person.

3. Defendant pleads guilty with SIS.

4. No Gang Affiliation.

5. Defendant must have no significant Misdemeanor history.

Disqualifies

A) 0-3 DWI/BAC/C&I based on Alcohol.

B) 0-3 Assaults - No Weapons.

C) 0-3 Stealing - Municipal or Misdemeanor.

6. Seizures of large amounts of cash -- >\$2000.00.

7. Defendants admitted to this track are drug addicts, who may be involved in cases where the facts suggest selling for more than just a sample of the product to support their addictive lifestyle.

3.1 Drug Testing

Test Technology: The selected method for drug testing is urinalysis utilizing the immunochromatographic assay. This is a simple, yet reliable device which renders rapid, qualitative (positive/negative) results. The device currently in use is the Drug Screen Dip Four by Drug Detection Devices Ltd. This test strip detects the four most commonly used drugs: Methamphetamine, Cocaine, THC and Opiates. Single drug detection strips for these and other substances are also used.

Test Specimen Collection: All urine specimen collections will be closely observed by gender appropriate staff who are trained in observation techniques designed to eliminate the possibility of surrogate sample substitution and adulteration of specimen.

All urine specimens will be collected directly from the body into approved sterile specimen receptacles to insure against sample contamination. The observer will also insure maintenance of the proper chain of custody to guard against cross sampling from one client to another client.

Specimen Testing: Each urine specimen will be tested for drugs by appropriately trained staff. Before conducting the drug test the testing staff will make sure the proper chain of custody was observed. Then the

staff will conduct the test while strictly following the Drug Testing Devices, Ltd. testing procedure.

If the test is negative for all four drugs on the Dip 4 Drug Test, the test is recorded as a negative by the staff.

If a positive result is obtained with the Dip 4 Drug Test, staff will confirm this result by testing the sample, only once, with a single drug testing strip. If the single drug strip is positive, it is recorded as a positive. If this confirmation test is negative, it is recorded as negative. DO NOT TELL CLIENT THE FIRST TEST WAS POSITIVE.

Sample Tampering: The staff responsible for running the tests will make every effort to insure the urine samples being tested have not been altered in a way that would produce false negative results.

When there is any reason to suspect tampering, the staff should use an approved device for the detection of tampering. These devices commonly measure urine pH, creatinine level, specific gravity, as well as the presence of common chemical adulterants.

If tampering is detected the test is recorded as a positive result.

Testing Frequency: Tests will be conducted on a random basis by use of an automated color coding call-in system. There are minimum frequency schedules according to program level. However, the drug court team can demand more frequent testing, as it deems necessary.

Minimum testing per Level:

Level One = 2x p/wk.

Level Two = 2x p/wk.

Level Three = 1x p/wk.

Level Four = 2x p/mo.

Quality Assurance: The Drug Court Treatment Coordinator will conduct periodic supervisory observations to insure testing staff adhere to established protocols.

In addition, two randomly selected positive specimens per month will be sent to a GCMS lab for confirmation.

The Drug Court Treatment Coordinator will provide a monthly quality Assurance Report to the Drug Court Administrator.

Testing Information Given to Clients: It is important that the Drug Court client be well informed about the drug testing policy and procedure. This is especially so since any documented positive test will result in a sanction by the Drug Court Team.

WHAT CLIENTS NEED TO KNOW:

- 1) Clients must call in each day to see if their group tests that day.
- 2) A "No Show" for a drug test is documented as a Positive test.
- 3) They must follow the observed specimen collection procedure as ordered by the Drug Court Judge.
- 4) They must accept the results of the in-house testing method unless the Drug Court Judge orders an outside test.
- 5) The samples are tested for tampering.
- 6) Detection of tampering is documented as a Positive Test.
- 7) The client should be given the result of the test, only after the confirmation.

It is equally important to withhold certain testing procedure information that could be used by clients to defeat the drug test by creating false negatives or by defeating the randomized testing schedule.

WHAT CLIENTS DON'T NEED TO KNOW:

- 1) Advance knowledge of test days.
- 2) Details of how the tests are conducted.
- 3) What staff was responsible for the actual test.
- 4) Results of their Positive test until after they are confirmed by a second positive on single test strip.
- 5) What QA methods are employed.
- 6) The results of other client tests.

4.1 The Drug Court Treatment System

Introduction: The Greene County Drug Court Treatment Program is at least eighteen months in duration and classified as an Intensive Outpatient Program with progressive decrease in intensity through four program Levels. Each client participant is promoted to the next Level by the Drug Court Judge, with the Drug Court Team's recommendation, based on the client's meeting each Level's requirements for completion. The Drug Court Judge may also return a participant to a more intensive Level when the Drug Court Team recommends such action, based on a client's regressive performance in treatment. In recognition of the complex needs inherent in the treatment of addiction problems, the following description of contact requirements of each Level are suggested minimums and the Drug Court Team may adjust these in response to any participant's individual needs. The Drug Court Team may also refer participants to other supportive services as their individual recovery may require.

Requirements of the Drug Court's Four Levels:

Level I. Three Months

Probation Officer Contact.	2 x per week
Employment Verification.	1 x per week
Home Visits.	2 x per month
Individual Counseling.	1 hr. per week
Group Counseling.	6 hr. per week
Urinalysis.	2 x per week
Family Counseling.	1 x per month

Level II. Four Months

Probation Officer Contact.	1 x per week
Employment Verification.	1 x per week
Home Visits.	1 x per 3 weeks
Individual Counseling.	1 hr. per week
Group Counseling.	4 hr. per week
Urinalysis.	2 x per week
Family Counseling.	1 x per month

Level III. Five Months

Probation Officer Contact.	1 x per week
Employment Verification.	1 x per week
Home Visits.	1 x per month
Individual Counseling.	2 x per month
Group Counseling.	2 hr. per week
Urinalysis.	1 x per week
Family Counseling.	2 x per month

Level IV. Six Months

Probation Officer Contact.	1 x per week
Employment Verification.	1 x per week
Home Visits.	1 x per month
Individual Counseling.	2 x per month
Group Counseling.	2 hr. per week
Urinalysis.	1 x per week
Family Counseling.	2 x per month

5.1 Sanctions and Rewards

Introduction: For any program to be successful in aiding drug dependent individuals in establishing abstinence from drugs and alcohol, and in turn developing long term recovery from an addictive lifestyle, the program must have an effective structure for minimizing self-destructive behavior. A well-managed system of parsimonious sanctions and meaningful rewards provides just such a structure.

It is important when applying sanctions and giving rewards that each participant and each incident of behavior is treated individually in order to gain the most benefit with the least amount of expenditure.

Therefore, the following specific description of rewards and sanctions serves as a guiding framework, rather than an absolute mandatory schedule.

Rewards: Rewards are given by the Drug Court Judge, upon recommendation of the Drug Court Team, when a participant reaches a significant milestone in the program, or when a client demonstrates significantly above average behavior that is fundamentally incompatible with addictive behavior.

Rewards include, but are not limited to:

Certificates of Promotion to the next Level.

Certificates for 30, 60, 90, 180, 270, and 360 days Clean and Sober.

Movie tickets, gasoline coupons, gift certificates, etc. for significant positive behavior.

Sanctions: Sanctions are imposed by the Drug Court Judge, upon the recommendation of the Drug Court Team, when a participant violates any of the Drug Court rules. Sanctions are imposed as immediately as possible, are sufficiently intensive to disrupt the negative behavior and are individualized to the client and the behavior.

Sanctions include, but are not limited to:

Positive Drug Test: (include no shows or tampering)

1st = Overnight GCJ / Discretionary 1st 30 days.

2nd = 3 days in GCJ / 120 clean = Overnight GCJ.

3RD = 1 week in GCJ / 120 clean = 3 days in GCJ.

4th = 30 day IP/GCJ / 120 clean = 1 week in GCJ.

5th = 120day in DOC / 120 clean = 30 day in GCJ.

180 clean ex/prior / 180 clean min. to graduate.

Treatment No Shows:

1st = jury box during court.

2nd = holding cell / 120 @100% = jury box.

3rd = Overnight GCJ / 120 @100% = holding cell.

4th = 3 days in GCJ / 120 @100% = Overnight GCJ.

5th = 1 week in GCJ / 120 @100% = 3 days in GCJ.

180 @100% ex/prior / 180 @100% min. to graduate.

Probation No Shows:

1st - 5th = same sanction as Treatment No Shows.

Must complete all Probation requirements to graduate.

Self-help Group No Shows:

1st - 5th = The same sanction as Probation No Shows.

Must complete Self-help requirement to graduate.

Court No Shows:

1st = jury box

2nd = 3 days in jury box

3rd = 3 days in GCJ

4th = 10 days in GCJ

5th = File probation violation

Drug Court Judge issues warrant at discretion.

Extended No Contact:

2 days = 1 day jury box

3-5 days = Holding Cell

1wk - 30 days = 1 day per day gone

31 days + = File Probation Violation

Drug Court Judge issues warrant at discretion.

Fail Initial Assessment Appointment:

Forfeit Drug Court Candidacy.

Disrespectful or Disruptive Behavior:

Client is barred from participation in the treatment event, receives no credit and is sanctioned per the No Show rules.

Threatening Anyone:

Immediately barred, possible arrest and discharge from Drug Court.

Violent Behavior:

911, arrest and discharge from Drug Court.

Client Information: Client participants of the Drug Court Program must be informed of the nature and consequences of the Drug Court sanctions. They need a general understanding of their possible "exposure" if and when sanctions are imposed. Information of this type, may best be provided by the Drug Court APD.

Clients also need to understand that when sanctions are imposed, certain other "natural" consequences will accrue such as; extended time to complete the program or a Level of the program, loss of work, family hardship, etc.

**GREENE COUNTY
DRUG COURT**

DRUG COURT POLICY MANUAL

**APPENDIX A
FORMS**

Name:

Case No.

DRUG COURT CONTRACT

My Responsibilities are:

1. I must tell the truth;
2. I must attend all court sessions as ordered;
3. I must follow the treatment plan as developed by my Treatment Team;
4. I must obey all the laws, and I understand that if I engage in any criminal act, my suspended imposition of sentence (SIS) will be revoked and a sentence imposed;
5. I must tell my Probation Officer within 48 hours if I move or change my telephone number or disconnect my telephone;
6. I must tell my Probation Officer within 48 hours of any change in employment;
7. I must get permission from the Judge before I leave town;
8. I must submit urine samples for testing upon request;
9. I understand the Program is eighteen (18) months and will cost me \$250.00, but I also understand the time and cost can be reduced or extended based upon my progress and successful participation;
10. I will be required to bring five (\$5.00) dollars to each court appearance which will be applied to the \$250.00 fee;
11. I understand that while I am in the Drug Court Program, I may not possess, carry or transport any weapon as defined by statutes; and
12. I understand that I must follow the rules of this program, the directives given by the Judge and my Treatment Team, and I must remain drug and alcohol free while in the program. If I fail to do so, the Judge may impose sanctions upon me which can include but are not limited to:
 - a. Additional community service restitution;
 - b. Extra sessions with my Probation Officer, or counselor;
 - c. Extra self-help groups;
 - d. Residential treatment program of a 30-90 day duration;
 - e. Incarceration in the Greene County Jail as determined by the Judge;
 - f. Attend extra AA/NA meetings;
 - g. Attend sanction groups such as Positive Solutions or etc.;
 - h. Termination from the Program.

CLIENT RIGHTS AND BENEFITS

I Understand:

1. That if I successfully complete the Program, I will be discharged from supervision;
2. That I can talk to a lawyer at any time, and if I cannot afford a lawyer, I can ask the Court to appoint a lawyer to give me legal advice;
3. That I can quit the Program at any time, but I also understand if I do so I will be sentenced on the case(s) pending against me;

I FURTHER UNDERSTAND THAT IF I AM TERMINATED FROM THE PROGRAM THAT MY CONDUCT WHILE IN THE PROGRAM MAY BE CONSIDERED BY THE JUDGE FOR THE PURPOSE OF DETERMINING THE APPROPRIATE JUDGMENT.

DATE

CLIENT SIGNATURE

My responsibilities are:

1. I must tell the truth;
2. I must attend all court sessions as ordered;
3. I must follow the treatment plan developed by my treatment team;
4. I must obey all laws, and I understand that if I engage in any criminal act, I will be prosecuted for the charges pending against me;
5. I must tell my Probation Officer within 48 hours if I move, change my telephone number or disconnect my telephone;
6. I must tell my Probation Officer within 48 hours of any change in employment;
7. I must get permission from the Judge before I leave town;
8. I must submit to monitored urine testing upon request;
9. I understand the Program is eighteen (18) months and cost will be assessed using a sliding scale, based on ability to pay;
10. I will pay at least five (\$5.00) dollars at each court appearance, which will be applied to the \$250.00 administration fee, but I also understand the fee can be reduced or increased based on my progress and successful participation;
11. I understand that while in the Drug Court Program, I may not possess, carry or transport any weapon as defined by statutes;
12. I understand that I must follow the rules of this program, the directives given by the Judge and my Treatment Team, and I must remain drug and alcohol free while in the program. If I fail to do so, the Judge may impose sanctions upon me, which include, but are not limited to:
 - a. Additional community service restitution;
 - b. Extra sessions with my Probation Officer or Counselor;
 - c. Extra group sessions;
 - d. Residential treatment program of 30-90 day duration;
 - e. Incarceration in the Greene County Jail as determined by the Judge;
 - f. Attend extra AA/NA meetings;
 - g. Attend sanction activities such as Positive Solutions etc.
 - h. Termination from the Program and prosecution on pending charges.

Stipulation to Evidence:

The defendant stipulates that the controlled substance(s) seized at the time of this arrest, would be determined by a lab technician to be, _____, a controlled substance(s) as defined by Missouri Statute. That the controlled substance is of sufficient quantity to be a felony under Missouri Statute and that the lab technician would so testify to both facts if a trial were conducted in this case. The defendant further stipulates the State would not have to produce the seized substance(s) in evidence or call the lab technician as a witness if the case went to trial.

Defendant

Date

Defense Attorney

Prosecuting Attorney

Client Rights and Benefits:

I understand:

1. That during the time I am in the Drug Court Program, the criminal case pending against me will be stayed;
2. That if I successfully complete the Drug Court Program, the criminal case pending against me will be dismissed and that I can never be tried for those charged offenses;
3. That I can talk to a lawyer at any time, and if I cannot afford a lawyer, I can ask the Court to appoint a lawyer to give me legal advice;
4. That I can quit the Drug Court program at any time, but if I do so I will be prosecuted on the case(s) pending against me;
5. That if I quit, or I am terminated from the Drug Court Program, anything I have said to a Drug Court Team member concerning my drug use while in the Drug Court Program cannot be used against me in Court.

I FURTHER UNDERSTAND THAT IF I AM TERMINATED FROM THE PROGRAM THAT MY CONDUCT WHILE IN THE PROGRAM MAY BE CONSIDERED BY THE JUDGE FOR THE PURPOSE OF DETERMINING THE APPROPRIATE JUDGMENT.

Date

Client Signature

GREENE COUNTY DRUG COURT

ASSESSMENT ORDER

Defendant

Case #

Date

THE PROSECUTOR HAS DETERMINED THAT YOU ARE ELIGIBLE FOR CONSIDERATION FOR ENTRY INTO THE DRUG COURT PROGRAM. THIS MEANS THAT YOU HAVE MADE IT PAST THE FIRST OF THREE STEPS OF YOUR EVALUATION FOR ADMISSION TO THE PROGRAM.

NOW YOU MUST BE ASSESSED BY PROBATION FOR YOUR SUITABILITY FOR THE PROGRAM AND BY SIGMA HOUSE STAFF TO DETERMINE YOUR TREATMENT NEED.

Probation Appointment: Board of Probation and Parole Office

2550-A South Campbell, Spfld., MO. (417)823-0091

PO's Name _____, Date _____, Day _____, Time _____

Treatment Appointment: Sigma House Treatment Center

800 S. Park Ave., Spfld, MO. (417)862-3339

Counselor _____, Date _____, Day _____, Time _____

ATTENTION:

THESE ASSESSMENT APPOINTMENTS ARE CRUCIAL TO YOUR SUCCESS IN ENTERING THE DRUG COURT PROGRAM.

THEREFORE, THERE ARE NO EXCUSED ABSENCES FROM THE APPOINTMENTS WITH PROBATION AND TREATMENT.

BE SURE AND MAKE APPOINTMENTS YOU CAN KEEP.

Judge's signature

Date: _____

GREENE COUNTY DRUG COURT

TRACK/ELIGIBILITY

_____, _____, _____
Defendant Case # Date

The above named defendant has been determined to be
_____ for the Drug Court Program
Eligible/ineligible
under the criteria for Track _____.

If found ineligible or eligible for Track 2 or 3,
please briefly explain.

**This Drug Court candidate is scheduled to appear in
Drug Court Session in Division 5, on Wed., _____
at 9:00am. To be referred for further assessment.**

APA's Signature

Date

APD's Signature

Date

DCA's Signature

Date

Judge's Signature

Date

**GREENE COUNTY DRUG COURT
P&P ASSESSMENT REPORT**

Candidate's Name

Case #

Date

This Drug Court Candidate was interviewed and assessed by

_____, and found _____

Probation Officer

Suitable/Unsuitable

For entry into the Drug Court Program on _____.

Date

Supervision Risk Rating _____ **Jail Days Previous Year** _____

Drug Test Results: _____

M.A.P.P. Results:

Substance Abuse Problems: _____

Personal Adjust.Problems: _____

Reliability and Validity: _____

O.P.I. Results:

Stake In Conformity Sub-Indices:

Family/Support	_____	Home	_____
Educational	_____	Criminal Hx	_____
School	_____	Psychological	_____
Work	_____	Treatment	_____
Drug Use Severity	_____		

TOTAL STAKE IN CONFORMITY _____

Narrative Summary:

Probation Officer Signature

Date

GREENE COUNTY DRUG COURT TREATMENT ASSESSMENT REPORT

Candidate's Name

Case #

Date

This Drug Court Candidate was interviewed and assessed by

Substance Abuse Counselor

and admission to Drug Court Treatment

is _____ **in Level** ____ **at** _____
Recommended/Not Recommended Modality

DOC: 1st. _____ **; 2nd.** _____ **; 3rd.** _____

Drug Test Results: _____

ASI Results:

Sub-Indices Severity Levels:

Medical	_____	Legal	_____
Employment/Support	_____	Family/Social	_____
Alcohol	_____	Psychiatric	_____
Drug	_____		

SOCRATES Results:

Sub-Scale Totals: P _____ C _____ D _____ A _____ M _____

Interpretation: _____

Narrative Summary:

Counselor's Signature

Date

